

1. Career Training Program. Mr. Richardson reported that in discussion with Dick Helms and "Red" White this week, Helms compared the Program to the Peace Corps -- universally applauded. Helms asked that Colonel White prepare a special memorandum for John Macy on our CT Program.

2. Selection of DDP Officers for OTR. ██████████ told DTR that as long as the selection of DDP officers for service with the OTR is left up to the Divisions and Staffs we will never get anywhere. He feels this responsibility should be given to the Personnel Chief, ██████████. Nominees should be confined to those with fitness reports averaging Strong or Better, as well as appropriate overseas duty. ██████████ bought it pending FitzGerald's return, stipulating that ██████████ should coordinate with Division and Staff Chiefs. ██████████ is very much in favor of it. Will try for midcareerists, some former CTs and 14-15s. ██████████ confirmed this. If this plan for the selection of officers for assignment to OTR is approved we can bring it to the attention of the DDI and DDS. 25X1A

3. DCI Possibly Going to [REDACTED] on 23 March. He will be going down on the last day of TSD Conference, and will witness [REDACTED] tests plus exhibits of Soviet and Chinese weapons. 25X1A

\_\_\_\_\_ was interviewed on the 25X1A

5. Brookings Management. [REDACTED] discussed one week Brookings Management (instead of the two weeks). This is fine with DDP. We will coordinate it now with DDI, DDS & DDS&T. Mr. Richardson talked with [REDACTED] who thought it was not necessary to get Bannerman's approval. We will substitute a week of the Grid. 25X1A

6. Course Content and Lecturers. Mr. Richardson talked with CT Dave [REDACTED] who is temporarily in the SOC Course. [REDACTED] spent three years 25X1A in the Marines. [REDACTED] thought the training was just about right. We should condition the minds of the trainees to counterinsurgency early and at stages in the game. We should have [REDACTED] talk to them in the first two weeks. Perhaps put counterinsurgency in [REDACTED] phase too.

██████████ is back -- he is on the ██████████ probably PCS. Make ██████████  
25X1A him a regular lecturer in OFC. Another one to use in ██████████ is ██████████  
██████████ FE Division -- Ivy League type, WW II fighter ██████████

7. Preparation of Memoranda Going Outside. Please prepare them for Mr. Richardson's signature or (if it seems perfectly right) to him and let him send them on. Don't send formal memoranda out except over the signature of the front office. (This does not include routine day-to-day correspondence.)

25X1A 8. Items for DDS Staff Meeting. Include these items in the Weekly Report. Any items that may have happened after the Weekly has been submitted should be referred to [REDACTED] no later than 9:30 a.m. Tuesday in time for DTR's attendance at the DDS Staff meeting.

9. Language. Mr. Richardson will need a briefing from [REDACTED] before Tuesday Staff Meeting. 25X1A

10. Studies in Intelligence. Report by the end of the month on a survey of officers who can write an article for Studies in Intelligence.

11. Personnel Reassignments. [REDACTED] 25X1A on the 23rd of March. He will also take over Elmer's other functions -- Secretary of the EAF and Executive Secretary of the TSB.

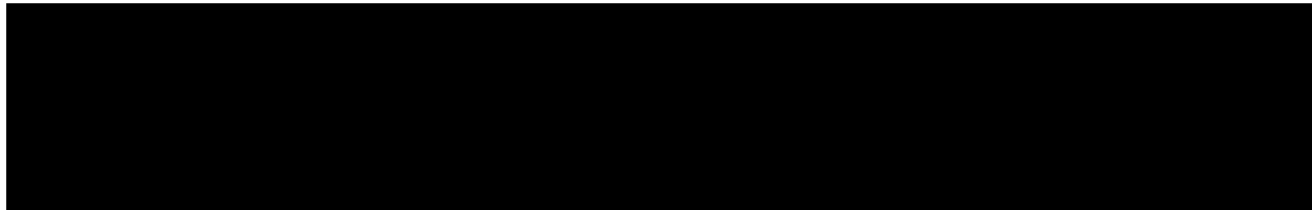
12. DDS Staff Meeting (Mr. Richardson attended)

25X1A a. Records Administration Program. [REDACTED] gave a talk on 25X1A Records Administration Program. [REDACTED] assured Mr. Richardson 25X1A we have a program of retirement and destruction supervised by Oscar 25X1A [REDACTED] which works well. At the meeting, [REDACTED] used charts that 25X1A were extremely handy, ideally designed for small group briefings and 25X1A Mr. Richardson asked to have [REDACTED] take a look at these charts. (Ben 25X1A [REDACTED] mentioned seeing at Social Security a desk-top, flat plate Vu-graph which costs around \$180; Mr. Richardson asked for a demonstration.)

25X1A b. NSAM 341 - Senior Interdepartmental Group. Agency top man- 25X1A agement is confident that the recently established Senior Interdepartmental Group (SIG) headed by Under Secretary George Ball does not threaten con- 25X1A trol over Agency activities or affect the 303 Committee on covert action. [REDACTED] will be the Agency representative and DDP Division Chiefs will participate in the Regional Committees of the Group. (It was noted at the DDP Staff Meeting that Admiral Raborn thought it was a good idea and felt it would make State more operational and less the spectator) It is consid- 25X1A ered that the greatest effect will be felt by AID. [REDACTED] dated 11 March 66 relates to this subject.)

c. Defense of the Agency. Helms asked that GS-13s and above speak out positively on the Agency's behalf, if cover and security permit. This instruction does not cancel the present policy concerning press con-

25X1A



25X1A

25X1A

e. Monthly Stipends -- Death and Total Disability. [redacted] spoke about death or total disability monthly stipends. \$525 monthly -- CSC is recommending \$685, a rise of \$160. Agency considers this recommendation inadequate. Agency is recommending \$1300 a month or two thirds of the top of a GS-15.

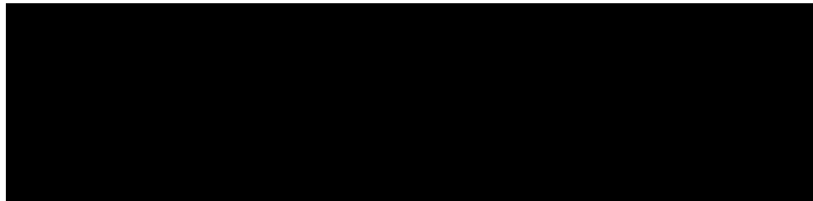
25X1A

f. Agency EODs. Emmett Echols said so far this year we have entered more people on duty than ever in the Agency's history.

13. DDP Staff Meeting - 9 March [redacted] attended)

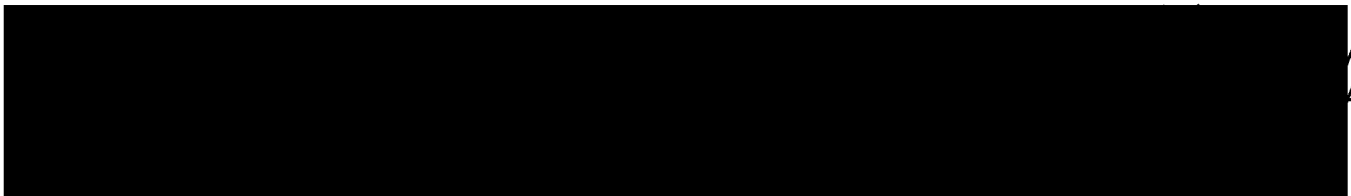
25X1A

a. Announcement of Key Assignments



25X1A

25X1C



25X1A

25X1A

c. [redacted] Retirement Ceremony. [redacted] will retire in appropriate military ceremony at Ft. Myer on 17 March at 4 p.m. All Agency personnel are invited.

25X1A

d. [redacted] is in Georgetown University Hospital to undergo a serious heart operation on 18 March 1966. He is chipper and confident but requests no visits or calls to his wife. Also desires no flowers or gifts and suggests contributions to the Heart Fund or PSAS for those so inclined.

25X1A

e. President Johnson Pleased with Agency Work. Clark Clifford of the President's Foreign Intelligence Advisory Board told Admiral Raborn that President Johnson is highly pleased with the Agency's efforts. He particularly high-lighted timely reporting on [redacted] The Agency also scooped everyone, including the press, on [redacted]

25X1A

25X1A

SECRET

25X1A

pronouncements regarding NATO. The Agency was able to alert the President in advance of [REDACTED] statements making it possible for the President to respond as quickly as he did.

f. Defense of the Agency. (See item in DDS Staff Meeting)

25X1A

g. Honor Awards. All recommendations for honor awards to DDP personnel should be forwarded to [REDACTED] for review before being sent to the DDP. [REDACTED] who is a DDP member of the Honor Awards Board, can provide useful advice as to the propriety of any recommendation.

25X1A

25X1A

h. DDP Coordination on Congressional Matters. Those in attendance were reminded of the necessity of advising [REDACTED] Legislative Counsel, on any matters or questions dealing with Congress. [REDACTED] was announced as the point of reference in the DDP for all Congressional matters.

25X1A

25X1C

25X1C

25X1C

X1A

k. NSAM 341 -- Senior Interdepartmental Group (See DDS Staff Meeting item.)

25X1A

25X1A

l. [REDACTED] on Vietnam. [REDACTED] recently returned from TDY [REDACTED], gave a 10-minute report on his visit. He is happy with the progress of the political action teams and the Agency's performance in general. He was high in his praise of the training activities [REDACTED].

25X1A

25X1A

14. Briefing Book for DTR. [REDACTED] asked all in attendance to help [REDACTED] as much as possible in her task of assembling the needed materials.

25X1A

15. Vietnamese Language Training. [REDACTED] wants to institute a crash program in training in Vietnamese. We have one instructor and another prospect. We could use FSI. There are 8 students in the present course.

25X1A

SECRET

SECRET

16. NIS Candidates. Mr. Richardson asked [REDACTED] to keep him up to date on the candidates submitted for the NIS -- this at an early point.

25X1A

25X1A

[REDACTED] was very pleased with the last group.

17. Project HELPFUL. Mr. Richardson told [REDACTED] it was all right to query DIA regarding the spring running of Project HELPFUL.

25X1A

25X1A

18. Programmed Instruction -- Social Security -- Instructor Development  
[REDACTED] has two copies of Social Security's paper on Instructor Development in Programmed Instruction.

19. Magazine Building Classrooms. [REDACTED] asked that School Chiefs inspect the classrooms on the 6th floor of the Magazine Building. The Fine Arts Commission has also been invited. He also said that [REDACTED] lease is valid until August 67 and then a 60 days' notice is necessary.

25X1A

25X1A

25X1A

[REDACTED] mentioned seeing plans for three new buildings at Headquarters, including one for Training.

25X1A

20. Reports Writing at [REDACTED] reported on his trip to [REDACTED] and was impressed with their reports writing. Mr. Richardson suggested that [REDACTED] go down for a day or so.

25X1A

25X1A

25X1A

21. Personnel Absences. [REDACTED] will sit in for him during his absence of three weeks. [REDACTED] should be called for any questions. Burney said that [REDACTED] will be back 4 April.

25X1A

25X1A

25X1A

22. Combined Program Call. [REDACTED] distributed copies of OTR's submission.

23. CTP. Mr. Richardson said we should look into the possibility of running maybe 3 or 4 complete cycles of training for the CTs and thus keep these classes to a good size.

SECRET